

INDIVIDUAL CABINET MEMBER DECISION-MAKING

RECORD OF DECISION

PART A

| DETAILS OF REPORT <i>(Officers to complete this section prior to issuing to cabinet member)</i> | |
|---|--|
| Title of report | Southwark Coordinated Admission Schemes for Secondary and Primary Admissions 2016 |
| Decision-maker | Cabinet Member for Children and Schools |
| Earliest date when decision can be taken | 12 March 2015 |
| Key decision – Yes/No? | Yes |
| Date published on forward plan | December 2014 |
| Date sent to cabinet member | 4 March 2015 |
| Recommendation | That the cabinet member agrees the Primary and Secondary co-ordinated admission schemes for 2016 admissions attached as Appendix 1 and Appendix 2 of the report. |

| ORIGINATING AUTHOR'S DETAILS <i>(Officers to complete this section prior to issuing to cabinet member)</i> | |
|--|--|
| Lead officer | Merril Haeulser, Director of Education |
| Report author | Glenn Garcia, Head of Pupil Access |
| Contact Number | 020 7525 2717 |

PART B

(Cabinet member to complete this section)

| DECISION(S) |
|--------------------|
| AS IN REPORT |

| REASONS FOR DECISION |
|-----------------------------|
| AS IN REPORT |

**ALTERNATIVE OPTIONS
CONSIDERED**

NONE

REPRESENTATIONS RECEIVED

NONE

ADDITIONAL ADVICE RECEIVED

AS IN REPORT

ANY INTERESTS DECLARED

Note: If the decision-maker has a disclosable pecuniary interest in the matter the report must be referred to the full cabinet for decision.

Where a cabinet member may discharge a function alone and becomes aware of a disclosable pecuniary interest in a matter being dealt with or to be dealt with by her/him, the cabinet member must notify the monitoring officer of the interest within 28 days and must not take any steps or further steps in the matter.

If a member is unsure as to whether an interest is a disclosable pecuniary interest they should contact the governance team for advice.

DECLARATION

I approve/~~reject~~ the recommendations set out in the report.*

or

~~I approved an alternative course of action set out in Part B.*~~

or

~~I have referred this matter to the Full Cabinet for decision.*~~

(* - Please delete as appropriate)

Signed.....US..... Dated...12.03.15.....

Cabinet Member

Please return completed hard copy of the form to Ian Millichap, Constitutional Team, 160 Tooley Street, P O BOX 64529, London, SE1P 5LX – tel: 020 7525 7225 fax: 020 7525 7284.

Seeking advice

You should seek advice from the relevant officer on a number of occasions:

- (a) If you wish to consider alternative options
- (b) If you are considering rejecting the proposals

Otherwise it is at your discretion when you should seek further advice and you should do so when you consider it appropriate.

